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# ROYAL OAK MIDDLE SCHOOL

## PAC Meeting Minutes

Wednesday, October 23, 2019, 7:00pm

**Present:** Co- Presidents: Luanne Richardson and Lena Palermo, Past President: Josie Pucci-Cocco, Treasurer: Ravinder Manhas, Secretary: Jenny Eastman, Volunteer Coordinator and Fundraising: Courtney Lloyd, Grade 8 Liaison: Sukhmani Virk,. 16 ROMS families were represented at the meeting. **Regrets:** Member at Large: Elisa Greenway, Shannon Eastman & Emily Scott, Grade 8 Rep: Lynn Bartle.

**Territorial Acknowledgment:** We acknowledge and thank the W̱SÁNEĆ people on whose traditional territory we live, learn, and teach. The W̱SÁNEĆ people have lived and worked on this land since time immemorial.

**Speaker:** SD63 teacher Darcy McNee, “Communicating Student Learning: Understanding the new proficiency scale and assessment for middle school students”

- BC Ministry of Education’s new curriculum website has many resources on this topic: <https://curriculum.gov.bc.ca/assessment>
- New curriculum places focus on skills, not content
- New scale = Emerging – Developing – Proficient – Extending – these terms will appear on interim reports and winter report cards
- Teacher, students and families all learning together about how this new system works – some other districts in BC have trialed the systems already, Saanich an early adopter
- Tuesday, November 5, Bayside Middle School 7:00 pm - District Wide Parent Info Night: New ways of communication student learning – announcements to come out soon

### 1. Welcome, Introductions & Approval of Agenda– Lena & Luanne

- September minutes were distributed and reviewed
- Decision made to provide one copy of minutes in future and circulate these during meeting
- Motion to approve the September minutes as presented by Josie, seconded by Lisa: CARRIED
- Motion to approve the October agenda by Josie, seconded by Jenny: CARRIED
- All minutes posted on PAC website <https://royaloak.sd63.bc.ca/course/view.php?id=5>
- Discussion that due to longer than expected presentation prior to the meeting, our Treasurer had to leave meeting. Plan to do detailed Treasurer’s report at November meeting. For tonight, we have balances of both account and list of teacher requests, some of which are rapidly needed. Will discuss teacher requests and vote to give provisional approval as is possible.

### 2. Administration Report – Karen MacEwen

- Staff meetings about Assessment, lots of discussion
- Friday October 25 Pro-D day - further focus on assessment
- Grade 6 immunizations went well – grade 7 and 8 student leaders helped to run the event
- Halloween fun on Thursday, October 31 – costumes permitted, but nothing gory, no blood, no masks. Costume parade/contest at lunch, staff pie eating contest, door decorations, food bank drive ongoing – please send non-perishables
- Interim reports will come in the next ten days, may be written, verbal, phone call – up to teacher



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- First term report cards will come early December
  - Remembrance Day Ceremony- Friday, November 8 – families welcome, have invited residents of Broadmead Lodge and others
  - 72 hour strike notice has been served by CUPE Local 441– may begin strike action on Monday, Oct 28. Please keep an eye on SD 63 website for updates: <https://www.sd63.bc.ca>

### 3. **Presidents Report – Lena and Luanne**

- Welcome Back BBQ was very well attended, need to order more food for next year, have documented the food set up with photos for next year. Raised ~\$1500.
- Coast Capital Savings donated \$200 in Subway cards and \$300 cheque to help support the lunch program
- Vaping presentation planned for Wednesday, January 22 PAC meeting, consider collaborating with Claremont? Presenter coming from Island Health – keen to have a larger audience. Can take ~250 in Multipurpose room at ROMS
- Karen, Lena, Luanne met to discuss teacher request list. PAC Executive also met to discuss. Will vote on these requests later tonight.

### 4. **Outstanding PAC positions – Lena and Luanne**

- Treasurer still needed to shadow Ravinder ASAP, as this her last year at ROMS,
- Alayne can help cover COPACS rep role with Lisa, but open to anyone else stepping forward

### 5. **Treasurer’s Report – Lena and Luanne, as Ravinder had to leave the meeting**

- Gaming funds have been received for this year ~\$12,820, and there was ~\$3000 left in gaming account from last year
- Ravinder will provide specifics at November meeting
- ~\$ 15,000 balance in regular account
- ~\$16,000 in gaming account

### 6. **COPACS Update – Alayne**

- Presentation given at meeting about “Pathways Vision” – ideas about developing more safe routes to school for walking/cycling
- Increased enrollment in the District – staff will be reviewing catchment boundaries with an eye to re-aligning some boundaries – consultation will occur, more portables needed, biggest growth seen in south zone elementaries (Cordova Bay, Lochside, Prospect Lake)
- District is undertaking a complete policy review
- Teachers noting daily Education Assistant shortages – some students told to stay home if no EA available – area of concern
- Policy 1100 Meeting – Thursday, November 7 at Bayside, focus on Indigenous Education and Reconciliation. Goal is that all schools have PAC members attending along with Administration
- Workshops and mentoring available for PAC Treasurers and Presidents – goal to ensure solid training and practices due to past concerns with fraud – contact COPACS Treasurer (Craig), if interested
- Vancouver Island Parent Conference in March – COPACS will subsidize attendance for two parents per PAC
- COPACS happy to come speak to PACs about their role, provincial connections etc.
- South Island Distance Education School trying to re-build their PAC – looking for mentors



## 7. Grade 8 Farewell Event Update – Jose as Sukhmani had to leave the meeting

- Early planning well underway, team has had one meeting
- Grade 8 students will vote on their theme this week, options are: glow, beach, galaxy, Paris
- Hoodies: sold 118
- \$900 in donations received so far, planning for a bake sale as well
- Planning team will meet again: Wednesday, November 20

## 8. Discussion Items

- Allocation of funds related to teacher requests
  - List of teacher request presented
  - Discussion re: musical – large request of \$2000, but this will be a first for ROMS, consider the funds this year to be seed money for future years when ticket sales from one year can fund the next year’s musical. PAC would like to give \$1500 and not fund promotion – feel that families will be the audience and not much promotion needed. PAC willing to run a concession, help with ticket sales at door etc. Suggestion to consider Dansko and other studios for costume needs
  - **ACTION:** Follow up on PAC offer to help with musical with Ms. Wiltshire - Lena and Luanne
  - For Chrome book like items – give \$3000 now and re-visit the decision in January based on fundraising etc.
  - See attached list of items requested and PAC decisions on each item – provisional approval given pending final confirmation by Treasurer
  - Motion to approve list as presented by Josie, seconded by Amanda: CARRIED
- Fundraising Update
  - Josie and Courtenay compiled and sent out the fundraising package – look for it this week in your child’s backpack
    - Student Price Card (SPC) - \$10 to buy a card that gives discounts at 450+ business when shown, PAC earns \$3.50 per card purchased
    - Dieleman’s – wrapping paper, housewares etc.
    - Fundscrip – allows pre-purchasing of gift cards and PAC earns a percentage, 240 retailers participating
    - Purdy’s Chocolates – all online order ONLY
  - Thrifty Foods Smile Card Fundraising – Emily
    - Cards will go home to all Grade 6s this week
  - Discussion about our goal to have some events that are just about building community, not only for fundraising, consider movie night at Silver City and Spring Fair
  - **ACTION:** Follow up about Silver City booking - Lena
  - **ACTION:** Ask Karen about use of inflatables in school property – Luanne
- Speakers for Upcoming Meetings
  - Need ideas for November meeting speaker – please send ideas to Luanne or Lena
  - Consider COPACS representative to share about what the role of COPACS is, provincial connections etc
  - Consider UVic speaker about the role of screen use on brain development



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- ACTION: Contact UVic brain development speaker re: November PAC meeting – Lisa

**Meeting adjourned: 8:40 pm**

Ongoing Fundraising

- **Peninsula Coop Number: (58597)** Put this number in your phone and don't forget to use it when you pay at the gas station or grocer.
- **Country Grocer receipts:** Save your receipts as PAC can earn gift cards to Country Grocer. The collection envelope is hanging by the PAC Bulletin Board at school.
- **COBS bread:** PAC participates in the COBS bread fundraising program. Mention Royal Oak when you go in and 5% will go back to our school with every purchase.

**Next PAC General Meeting:** Wednesday, November 20, 2019

**Speaker:** TBA

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