

**ROYAL OAK MIDDLE SCHOOL**

**PAC Meeting Minutes**

**Wednesday, September 15, 7:00pm**

**Present:** President: Luanne Richardson, Vice-President: Jennifer Furtado,Treasurer: Don Mellings, Grants: Jill Shaw, COPACS Rep: Julia Roemer, Co -secretary: Jen Snow & Jenny Eastman, Member at Large: Lunch Program – Jen Furtado & Tynke Landsmeer. ROMS Family members: Megan, Adriana, Sanjana, Tanna, Jo, Sara, Kirsty, Alex, Ashley. 16 ROMS families were represented.

**Territorial Acknowledgment:** We acknowledge and thank the W̱SÁNEĆ people on whose traditional territory we live, learn, and teach. The W̱SÁNEĆ people have lived and worked on this land since time immemorial.

1. **Admin Report**

* Great start up to the year, students so happy to connect. Have 24 divisions.
* Now working with communicate disease plan (no longer COVID safety plans). This gives more freedoms to all staff and students. Island Heath will lead any new restrictions if required
* Continue with hand hygiene, limiting traffic flow etc, visitor access still reduced, masks for all continue, ventilation all filters upgraded
* Now holding grade wide assemblies
* Sports/clubs starting up: Ultimate Frisbee, Cross Country, and Touch Rugby started in early September, Basketball is next. All the info can be found on the ROMS website under Athletics)
* Events: federal election, Terry Fox run, photo day, Ministry Priorities Pro-D - Truth and Reconciliation Day
* Virtual Meet the Teacher Night - Sept 22

1. **Introduction of VP – Sara Postlethwaite**

* Welcome to our new Vice-Principal. Sara has been in Saanich for 20+ years, recently at North Saanich, Sidney and Kelset Schools

1. **Approval of Agenda and call for additional items**

* Motion to approve the agenda by Julia, seconded by Jill. CARRIED.

1. **Approval of Minutes**

* Motion to approve May’s minutes by Jen F, seconded by Julia. CARRIED

1. **President’s Report**

* Held an executive meeting/social in June, first time for some people to meet in person. Provided farewell gift to outgoing vice principal, Mr. David Mark
* Arranged for staff appreciation with gift from Sea Cider or Rock Coast Chocolates for each staff member – well received
* Supported Grade 8 Farewell event - picnic and lunch
* Held an early September executive meeting to plan for the year ahead – goal to increase PAC meeting attendance and engagement
* Luanne and Jen F. met with ROMS Admin team to discuss year ahead – determined that PAC meetings will be virtual for now

1. **Treasurer’s Report**

* $7,611.61 General Account
* $14,373.15 Gaming Account
* $225.00 Cash Float on hand
* In a very good position to start this school year and expect ~$12,000 gaming funds to come soon
* Planning to re-start Thrifty’s Smile Card program fundraising this year, need a volunteer to lead
* Some funds still in account from 2019-2020 Grade 8 class who were not able to have a farewell event. May be able to pass these funds to Claremont for the Grade 12 graduation of this cohort
* Will develop and present new budget in October for approval by members
* Time to get teacher request forms out to staff now to ensure they are part of October budget
* **ACTION:** Luanne and Jen F. to work with Karen to get PAC funding request forms to staff ASAP
* Karen notes the school is focusing on physical and mental well-being and have investigated a possible program delivered by PISE staff for schools. This may need funding – details to come.
* May need to fund a new kiln for pottery and also super tanker for fresh water for emergency supply kit. More info to come.

1. **Confederation of Parent Advisory Councils in Saanich (COPACS) Update**

* COPACS meetings held the 3rd Thursday of each month, just after our PAC meeting
* Julia will have update for next meeting

1. **Speaker and Fundraising Ideas**

* Goal to increase parent engagement with PAC and provide helpful information for families
* Speakers to consider
  + Alison Rees – parenting in the middle school years
  + Ms. Broome and new ROMS Counsellors – School stress, anxiety, overview of what they support students with, how parents can help at home, strategies for managing
  + School Police Liaison Officer – general safety and substances of concern
  + Promoting Heathy Friendships – “URStrong” – Adriana knows more about this program
  + Island Sexual Health – link timing with when students have maturation talks in class, so parents have good info at home to support in class learning
* Fundraising and Fun Ideas to consider
  + Planning to do Purdy’s Chocolates and Dielman’s gift wrap etc. again – no pressure to purchase, but brings in some funds
  + Online cooking class for student and families – Chef Heidi Fink?
  + We still have a deposit with Cineplex for family movie night
  + Family Kahoot as we did last year
  + Consider a parent tour of the school as so many families have never seen the space – could link with a speaker or PAC meeting?
  + **ACTION:** Luanne to follow up about deposit with Cineplex

1. **Grade 8 Liaison**

* Need to fill this role
* Motion to elect Kirsty Hooker as Grade 8 Liaison by Jenny, seconded by Jill CARRIED

1. **Vacant Executive Positions for 2021/2022 School Year**

* We need to fill the following positions: Grade 8 Liaison, Co-secretary, Fundraising Coordinator (someone has already offered to do Purdy’s), Volunteer Coordinator
* Will work with the office staff to advertise vacant positions to school community

Meeting adjourned at 8:30 pm: moved by Jill, seconded by Jenny. CARRIED

Ongoing Fundraising

* **Peninsula Coop Number:** (**58597)** Put this number in your phone and don't forget to use it when you pay at the gas station or grocer.
* **Country Grocer receipts:** Save your receipts as PAC can earn gift cards to Country Grocer. The collection envelope is hanging by the PAC Bulletin Board at school.
* **COBS bread:** PAC participates in the COBS bread fundraising program. Mention Royal Oak when you go in and 5% will go back to our school with every purchase.

**Next PAC General Meetings:**

* Wednesday, October 20, 7pm – mark in your calendar for the next school year!