**Royal Oak Middle School**

**PAC Meeting Minutes**

**Wednesday, November 16, 2022, 7:00pm**

Present: Luanne Richardson, Co-President; Tiffany Congdon, Co-President; Katherine Barr, Secretary; Jennifer Snow, Communications; Rauber Nascimento, Treasurer; Jill Shaw, Grants; Tynke Landsmeer, Purdy’s Fundraising; Karen MacEwan, Principal; Sara Postlethwaite, Vice Principal; Nina Heft; Julia Roemer, COPACS representative; Jennifer Furtado, Lunch Program (virtual)

Regrets: Ivory Xi, Volunteer Coordinator

1. **Territorial Acknowledgment**: We acknowledge and thank the W̱SÁNEĆ people on

whose traditional territory we live, learn, and teach. The W̱SÁNEĆ people have lived and

worked on this land since time immemorial.

1. **Approvals** – Tiffany

* Approved today’s meeting agenda: Move: Jill; Second: Nina
* Approved prior meeting minutes: Move: Katherine; Second: Tynke

1. **Administrative Report** – Karen/Sara

* Clubs are in full swing; holiday cardmaking, cube club, dance non-performance coming up
* Intramurals running three days a week at lunch
* Grade 8 leadership: meets on Mondays at lunch (sometimes Tuesdays); had call for holiday fundraiser; going to support Anawim House this year (a place where people can go and get clothing and a shower)
* Photo retakes were today (~200 students!) and immunizations for grade six are next week
* Pro D Day this past Monday: school-based day; in the morning: with a learning support teacher and youth support counsellor, discussed anti-racism, including all marginalized groups, intersectionality of various issues, etc. then staff worked on report cards in the afternoon
* Sent out interim reports to families
* Remembrance Day Assembly: first assembly in three years; 600 children in the gym; nice to have the lighting and sound equipment that was rented (there is a teacher request for PAC to contribute towards purchasing a system); went really well

1. **Fundraising Update** – Tynke

* Purdy’s revenue: $1300, in line with most past years; last year was $1800 (700 orders) but that was a very good year
* Dieleman’s: $368 raised
* December events: Kahoot – ask Ivory to set up a Sign Up Genius to have two volunteers to organize it; could do a one-off Zoom event for this

1. **Treasurer’s Report** – Rauber

* Lunch program: PAC won’t cover it this year but will cover again next year
* Principals’ Discretionary Fund: not needed this year but will be added again next year
* Teacher requests for approval:
  + Reviewed and discussed all teacher requests in detail and against budget available; many teacher requests were from within the gaming budget (which was larger than the general budget)
* We could do an additional fundraiser later in the year (e.g., targeting $1000-1500), if we can get volunteers to participate, in order to start next year with more cash in the general account
* Approved teacher requests for ~$20,000: Move: Jen; Second: Julia
* Approved budget for this year: Move: Jill; Second: Tynke

1. **COPACS Update** – Julia

* Presentation from Matthew Kenshaw of Farm to School B.C. Review of organization and

how they can work with schools and districts. Suggestion to consider ideas for using Family Affordability Fund. www.farmtoschoolbc.ca

* District committees require reps. Contact COPACS if you are interested in the following:
  + Bus and Van Committee
  + Early Childhood Center Naming Committee
  + School Hiring Committee
* Concern raised around lack of information for grades 4 & 7 FSA (Foundational Skills Assessment) tests. Saanich Superintendent Dave Eberwein commented that the tests provide a chance for school districts and the province to follow student progress and get a snapshot of how students are doing in numeracy and literacy. Criticism of the program is typically due to organizations such as the Fraser Institute using the FSA data to rate schools. In addition, there is often objection to how much school time is used to prepare for FSAs.
* A nature wagon should be coming to each elementary school.
* Some schools shared their School Affordability Fund plans and they were similar to ROMS; some schools had not decided and some are trying to be more creative (e.g., Farm to School type of service). Some concern was expressed where funding was going to programs such as hot lunch that there would be expectations to have that funding again next year.

1. **Grade 8 Farewell Update** – Tiffany

* Grade 8 Committee: need Sign Up Genius for lead and committee members
* Nina did a great job organizing the Hoodies

**Meeting adjourned at 8:55pm**

**Ongoing Fundraising:**

* Peninsula Coop Number: 58597. Put this number in your phone and don't forget to use it when you pay at the gas station or grocer.
* Country Grocer receipts: Save your Country Grocer receipts as PAC earns gift cards to use for school lunches for those in need. The collection envelope is hanging by the PAC Bulletin Board at school.
* COBS bread: Mention Royal Oak when you make a purchase at COBS bread and 5% of your purchase will be donated to our school.

**Next PAC General Meeting: Wednesday, Jan. 18, 7:00pm**

**Action Items:**

* (Tiffany) Grade 8 Committee: need Sign Up Genius for lead and committee members
* (Tiffany) Kahoot – ask Ivory to set up a Sign Up Genius to have two people to organize it; could do a one-off Zoom event for this