**Royal Oak Middle School**

**PAC Meeting Minutes**

**Wednesday, September 21, 2022, 7:00pm**

**Present:** Luanne Richardson, Outgoing President; Tiffany Congdon, President candidate for 2023-24; Jennifer Furtado, Lunch Program; Jennifer Snow, Communications; Tynke Landsmeer, Member at Large; Rauber Nascimento, Treasurer candidate; Susana Gaviria, attendee; Jill Shaw, Grants; Ivory Xi, potential Member at Large; Katherine Barr, Secretary; (May) Xiao Zhong, potential Member at Large; Karen MacEwan, Principal; Sarah Postlethwaite, Vice Principal

**Regrets:** Julia Roemer, COPACS representative

1. **Territorial Acknowledgment:** We acknowledge and thank the W̱SÁNEĆ people on

whose traditional territory we live, learn, and teach. The W̱SÁNEĆ people have lived and

worked on this land since time immemorial.

1. **General Welcome** – Luanne Richardson
2. **Administration Report** – Karen MacEwan and Sarah Postlethwaite

* District is controlling what is on school website; need to contact district for every change currently; will have control over website eventually
* Concern about spamming the entire school with updates, however Tynke raised that parents, especially grade six parents, don’t know about school sport opportunities or where to go to find out about them
* Photo Day tomorrow
* Terry Fox Run tomorrow
* Orange Shirt Day on Sept. 29th
* Had welcome assembly for each class last week
* Leadership program: students volunteer for it, do a lot of service opportunities through the year (e.g., social and holiday activities, etc.); started with 50 students, usually end the year with about 20 students
* Earthquake supplies: Bernard has volunteered to do inventory of what needs to be replenished again this year

1. **Introductions and PAC Volunteer Discussion** – Luanne Richardson

* Additional volunteer help offered: Luanne Richardson: grade 8 farewell; Tiffany Congdon: President support for 2022/23 year; Jennifer Furtado: grade 8 farewell; Jennifer Snow: grade 8 farewell; Tynke Landsmeer: help with fundraising and grade 8 farewell; Susana Gaviria: happy to help as needed; Ivory Xi: happy to help as needed; Katherine Barr, grade 8 farewell; (May) Xiao Zhong, happy to help as needed and help with lunch program
* Discussion about how to get additional parents to either join PAC or volunteer their time for PAC events
  + General consensus that it’s easier for parents to volunteer for individual projects (versus a PAC Executive role)

1. **Budget Discussion** – Luanne Richardson and Karen MacEwan
   * Tynke asked about current budget: how much do we need minimum to function this year? Treasurer will follow up with more detail at a future meeting.
   * Limited in terms of what we can use grant gaming money for – must be non-curricular usage
     + Field trips are desired
     + Gr. 8 ski trip was popular in the past
   * Teachers have $200/classroom allocation plus can make additional requests
   * ROMS asked parents for $20 donation again this year; received ~$4,000 last year
   * New government funding for 2022-23
     + New student and family affordability fund: Saanich gets ~$700K; ROMS should get ~$40-50K of this and it needs to be spent by April 2023
     + Karen would like ideas for this: e.g., gift cards; discount code for families to use at grocery stores; make all field trip payments optional this year, etc.

**Meeting adjourned 8:45 pm**

**Ongoing Fundraising:** to be updated following a future PAC meeting

**Next PAC General Meeting: Wednesday, October 19, 7:00pm**