



# 3040-C School Use of Private Vehicle

Student Name: \_\_\_\_\_ School Year: \_\_\_\_\_

**This form is to be completed by drivers of all vehicles used to transport students to official school activities. Form is to be renewed each school year and the original filed in the school office.**

**\*Student drivers must complete Form 3040-D available from the school office.**

\_\_\_\_\_  
**Driver's Name** (please PRINT clearly)

\_\_\_\_\_  
**Registered Owner's Name** (please PRINT clearly)

\_\_\_\_\_  
**Relationship to Student**

**Driver's Phone Number:** (home) \_\_\_\_\_ (cell) \_\_\_\_\_

**Address of Registered Owner:** \_\_\_\_\_

\_\_\_\_\_  
**Vehicle License Number**

\_\_\_\_\_  
**Model/Year of Vehicle**

The above vehicle has \_\_\_\_\_ seat belts in good working order.

**PLEASE BE AWARE OF THE FOLLOWING IMPORTANT INFORMATION:**

1. Board Policy requires that a minimum of \$2,000,000 liability insurance be carried on any vehicle used to transport students to or from a school function.
2. Drivers must have a valid driver's license and current Criminal Record Check on file with the School District.
3. An elementary child or any other child of small stature **MAY NOT RIDE** in a front passenger seat.
4. All drivers are responsible for complying with BC's child passenger laws requiring the use of approved booster seats for all children weighing at least 18 kg (40 lbs) who are under 9 years of age, and less than 145cm (4'9") tall. Booster seats *must* be fitted in a rear passenger seat equipped with a shoulder belt, a lap belt and a headrest.
5. Drivers must ensure that all passengers wear a seat belt.
6. Vehicles must be in good mechanical condition and roadworthy.

Please sign to confirm you have read the above and agree to comply with all requirements.

Driver's signature: \_\_\_\_\_ Date: \_\_\_\_\_