



Royal Oak Middle School
FINAL DAY Thursday, June 28, 2018
Absence or 10:30 am Early Dismissal Form

The most important function of the day is to attend the final assembly and distribute final report cards.

- My child will **NOT** be at school on Thursday, June 28 _____ Div: _____
(Print student's name & div)
- I have provided the office with a stamped (\$2.00), self-addressed envelope (9 x 12) for report card.
- I will pick up the report card at a later date: _____.

☆Unclaimed report cards will remain in the office for you to pick up in early July or late August.

ROMS office will be closed between July 9 and Aug 27, 2018

On Thursday, June 28th, report cards and class activities will be finished at **10:30 am**. The rest of the day, students will be involved in classroom and school preparation/clean up work. In the past, we have had a great number of students bring notes to be dismissed early on this day.

- My child may be **dismissed at 10:30 a.m.** on Thursday, June 28, 2018.
- I have **signed and returned** the Early Dismissal Form to the school.
- I have made **transportation arrangements** for my child to leave early (School buses will run at their regular times ~ after 3:06pm)

Written permission with parent/guardian signature is necessary in order to dismiss your student.

Phone calls are not sufficient. Please do not phone the office expecting to leave a message of approval. Thank you!

Parents/Guardians—keep this upper section for your records.

- - - - - **-Return to your homeroom teacher-** - - - - -
ABSENCE or EARLY DISMISSAL FORM

- My child will **NOT** be at school on Thursday, June 28 _____ Div _____
(Print student's name & div)
- I have provided the office with a stamped (\$2.00), self-addressed envelope (9 x 12) for report card.

OR

- My child **can be dismissed at 10:30 am** on Thursday, June 28
_____ (Print student's name & div)
- Transportation arrangements have been made.

Parent Signature: _____

Please complete and **return this form by Monday, June 25, 2018**

This prevents disappointment on the last day of school.

The office will not be responsible for getting parental permission on the last day of school.